

SLLP PLAN FOR 2019-20**1. LEARNING IN COMMUNITY****Increase the opportunities for those living in disadvantaged communities to engage in learning and to progress**

| Objectives How do we get there | Critical success factors What do we need to do well | Key performance indicators How do we measure how well we are doing | Targets How do we know what a good result is |
|-----------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.1 Develop Community Learning Hubs in 'areas of priority' for the delivery of local learning activities. | Establish six Community Learning Hubs to offer learning in the heart of the community. | Infrastructure has been developed to assess local needs and to provide new learning opportunities to those local residents who would otherwise not have the opportunity to engage. | From September 2019 funding is secured and Community Learning Hubs are delivering learning in: <ul style="list-style-type: none"> • Park Barn, Guildford • Waters' Edge, Epsom • Walton • Goodwyns, Dorking • Old Woking, Woking • Redhill 90 learners are engaged and achieve over the 12 months ending 31 st July 2020 |
| | As part of the GLADE (Guildford Learning and Development Project) provide opportunities for the residents of Park Barn & Westborough to engage in learning and skills development. | Working in partnership with Guildford Borough Council, Oakleaf Enterprise, Guildford College and Guildford, JCP, have offered a programme of community learning courses and opportunities for work experience. | Adult learning courses: <ul style="list-style-type: none"> • to engage 20 learners on courses to develop confidence and employment skills which are in demand locally. |
| 1.2 Engage local partners to secure pathways for progression | Ensure that routes established to enable those engaged to progress from 'taster' courses through to L1 and L2 courses and then to further learning or employment. | Ensure each learner has a development plan and access to professional information advice and guidance on completion of each stage. | 50% of learners engaged progressing into employment or further education during 2019-20 |

SLLP PLAN FOR 2019-20

| 2. <u>LEARNING THROUGH ENTERPRISE</u> <u>Develop innovative approaches to engage reluctant learners</u> | | | |
|------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Objectives How do we get there | Critical success factors What do we need to do well | Key performance indicators How do we measure how well we are doing | Targets How do we know what a good result is |
| 2.1 Develop the Bike Project social enterprise as a model for learning and employment | The enterprise provides a meaningful 'learning journey' leading to new opportunities for those who have had a poor experience of education. | Beneficiaries engaged by the Project work to a learning and development plan and receive professional information and guidance, training and work experience to help them achieve their personal goals. | Working in partnership with Jobcentre Plus and local schools and Guildford College: <ul style="list-style-type: none"> 15 beneficiaries are engaged 10 achieve a C&G or EMTA qualification All have a portfolio of achievement 50% into employment/FE in 19-20 Potential for Apprenticeships explored. |
| | Increase promotional activities, reduce cost of sales and maximize sale price. | The Bike Project achieves break even at the year-end. | <ul style="list-style-type: none"> Changes made to improve efficiencies and reduce costs. Break even achieved 31st July 2019 |
| 2.2 Develop the GLADE Project social enterprise as a model for learning and employment | The residents of Park Barn & Westborough are provided with new opportunities to engage in learning and skills development. | Working in partnership with Guildford Borough Council, Oakleaf Enterprise, Guildford College and Guildford, JCP, a programme of courses & work experience is being offered. | <ul style="list-style-type: none"> 30 adult learners engaged on courses to develop confidence & employment skills in 19-20 |

SLLP PLAN FOR 2019-20

3. LEARNING FOR WORK

Work with partner to support learners into employment

| Objectives How do we get there | Critical success factors What do we need to do well | Key performance indicators How do we measure how well we are doing | Targets How do we know what a good result is |
|--------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------|-----------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3.1 Sustain and extend ETHOS Project activities to support beneficiaries referred to the project into skills training and employment | Work with ETHOS partners to extend the service offered in their local areas. | Plans are developed in discussion with ETHOS partners. | Working with partners to: <ul style="list-style-type: none"> engage and support 252 beneficiaries with IAG and learning support 75 beneficiaries into employment by 31 July 2019 increase the range of support activities in locations where relatively fewer beneficiaries are engaging |
| | Improve feedback and data sharing with partners to demonstrate impact and value for money. | Central database developed on new SLLP shared drive | <ul style="list-style-type: none"> Data Sharing Agreement in place to allow sharing of centralized data among partners by 30 November 2019. |
| | Improve links with local employers | Develop Employment Fair offer | <ul style="list-style-type: none"> Employment Fairs delivered in: Epsom and Elmbridge and Tandridge |

4. INFLUENCING THE LEARNING AGENDA

Identify new trends in learner needs and wants and influence the learning agenda

| Objectives How do we get there | Critical success factors What do we need to do well | Key performance indicators How do we measure how well we are doing | Targets How do we know what a good result is |
|------------------------------------------------------------------------------------------|-----------------------------------------------------------------|-----------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 4.1 Make information about new skills needs and trends available to a wider audience | Identify up to date published statistics and information | Information collated on SLLP website in appropriate format | <ul style="list-style-type: none"> • www.surreyllp.org.uk Website updated monthly |
| 4.2 Make case studies of 'what works' in engaging learners available to a wider audience | Stimulate partners and staff to be active in providing material | Information collated on SLLP website in appropriate format | <ul style="list-style-type: none"> • Website updated monthly. |
| 4.3 Develop new partner relationships and a plan to communicate key messages | Develop a communication plan | New partners contacted Key messages conveyed | <ul style="list-style-type: none"> • Evidence of positive feedback/collaboration including from Coast to Capital 360 Skills Panel • Communication Plan being revised |
| 4.4 Hold network meeting to assist partner resource planning | Develop engaging agenda | Adult learner network meeting held | <ul style="list-style-type: none"> • Attendance of meeting and feedback from partners. |

5. DEVELOPING THE ORGANISATION

Maximise resources and expertise to refresh and increase resilience

| Objectives How do we get there | Critical success factors What do we need to do well | Key performance indicators How do we measure how well we are doing | Targets How do we know what a good result is |
|----------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 5.1 Recruit new Trustees to cover vacancies and provide succession | Trustee working group agrees recruitment process. | Selection process undertaken and new Trustees are recruited. | <ul style="list-style-type: none"> Interviews take place in July 2019 |
| 5.2 Maximise staff resource through effective job planning and training | Ensure sufficient staff resource and set achievable project plans Training and development plan developed | Appropriate staff resources recruited to achieve plans Training is delivered in accordance with the plan | <ul style="list-style-type: none"> PT Administrator & Finance Officer recruited by 30 August 2019 Training booked by Feb 20 (including – Health & Safety) |
| 5.4 Develop new opportunities and increase the range of sources of funding | New proposals to address identified needs and current agendas, and potential funding sources, identified | Funding opportunities and support secured from funders and/or corporate sponsors | <ul style="list-style-type: none"> 6 Community Learning Hub funding bids are made in 19-20 £60k by September 2019 |
| 5.5 Develop Impact Measures for projects | Improvement measures and evidence of what works developed. | Improvements acted on | <ul style="list-style-type: none"> Impact and improvements reviewed at quarterly Board meetings. |